

NORTH CAROLINA BOARD OF DIETETICS/NUTRITION  
BOARD MEETING  
9:00 A.M.  
1135 KILDAIRE FARM ROAD, SUITE 200  
CARY, NC 27511

**[ELECTRONIC ONLY MEETING]**

OPEN MINUTES: September 19, 2025

Board Members: Babbi Hawkins, Janice Shannon, Maggie King

Staff: Marnie Jones, *Executive Director*; Frances Cheung, *Licensing Administrator*; Laine Moye, *Licensing Coordinator*

Guest(s): Henry Jones, *NCBDN General Counsel*

*Absent:* Sarah Thomas, Christie Nicholson, Deanna Didiano, Patricia Pitts

**Call to Order** – Maggie King (for Sarah Thomas)

The meeting was called to order at 9:10 a.m. No conflicts of interest were presented, however there was no quorum.

**Public Comment** – Maggie King

N/A

**Licensing Administrator Report** – Frances Cheung

Frances reported the total active licensee count at 4,892 and the Provisional licensee count at 13. Since the last administrative numbers report given during the last Board meeting on August 22<sup>nd</sup>, there have been 70 new licensees, zero licensees have gone inactive, and three licensees have relinquished.

**Periodic Rules Review** – Marnie Jones

Marnie shared an overview of the process for the Periodic Rules Review, which takes place every ten years. Marnie did an initial review of the Board's current rules with Henry and they both determined that all of the rules are still necessary. Marnie noted that the Periodic Rules Review is not the time to add or write new rules or make changes to rules; it is more of a chance to clear out old regulations as needed and a readoption of rules. Henry agreed that it is an opportunity to rule out superfluous or duplicate rules. The whole process needs to be completed by September 2026. Marnie will check to see if the final determination can be submitted prior to September 2026, or if the Board needs to hold on to them until September 2026.

**Open Session** – Maggie King

- Due to lack of quorum, voting will be tabled on the Secretary's Report, Treasurer's Report and other legal, application or investigative matters until the next Board meeting on October 17<sup>th</sup>.

**Unfinished Business/New Business** – Marnie Jones

- Marnie reminded Board members of upcoming Ethics Education trainings that are due for renewal soon:
  - Christie was due to renew 9/13
  - Maggie is due to renew 10/17
  - Dr. Didiano is due to renew 10/27

**Public Comment** – Maggie King

- N/A

Maggie adjourned the meeting at 9:27 a.m.