

ISSUE

37

Winter
&
Spring



North Carolina Board of Dietetics/Nutrition

Deadlines

Renewal Open:

January 1 – March 31

Late Renewal:

April 1 – May 31

License Lapse:

June 1

All License Needs:

Licensee Gateway:

gateway.ncbdn.org



Contact:

NCBDN

1135 Kildaire Farm Rd.

Suite 200

Cary, NC 27511

Email: info@ncbdn.org

Phone: 919-388-1931

Web: www.ncbdn.org

Fax: 919-882-1776

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Late Fee Waived: Late Renewal Open until May 31st

Although the on-time renewal period is now closed, licensees whose licenses expired on March 31, 2022 and have not renewed, may still complete the renewal process. As in the past two years, understanding that many continue to feel the impact of the COVID-19 pandemic, the Board has decided to again **waive the additional \$75.00 late fee** for anyone who renews between April 1 and May 31, 2022. Licensees who do not renew before May 31, 2022 will be **LAPSED**, and will be required to reinstate their license, subject to all fees, should they desire to practice as a dietitian or nutritionist in North Carolina.

If you have forgotten the login credentials you set up last year, you may use the “Forgot Username” or “Forgot Password” buttons on the [login page](#). Note: the reset instructions will be sent to the email address we have on file. If you no longer have access to the email address on file with the Board, please email this office at: info@ncbdn.org with an update to your records before proceeding.

If you do not plan to renew your North Carolina license you must still **RELINQUISH** your license. This informs the Board proactively of your status and assists the Board in not having to continue to reach out by mail and email to find out your intentions. Please note, **if you have retired**, and allowed your license to expire or lapse, you may notify our office that you have retired, and we will assist you with properly classifying your license. You may relinquish your license online by logging in, clicking on your “Expired” license, and under the Options area, choosing and completing the Relinquish process. Note, Inactive status is no longer available to those licensees who have let their license Expire or Lapse.

No Surprises Act

Noting your duty under the *Code of Ethics for Professional Practice and Conduct* to comply with all laws and rules concerning the profession, the NCBDN kindly calls your attention to the *No Surprises Act* that went into effect on January 1, 2022. For any inquiries regarding the *No Surprises Act*, the Board would like to direct you to the [Centers for Medicare & Medicaid Services \(CMS\) website](#), which offers explanations, useful information, and links to additional resources for providers and consumers.



Fraud Alert & License Verification

The NCBDN reminds all employers to make use of our real-time online verification tool for verifying the licensure status of a potential new hire or a current employee's renewal status. It can be directly [accessed here](#) or by visiting our main website, www.ncbdn.org, under the menu item "**License Verification**" choose "**Online Verification.**" Input as few parameters as possible (i.e. just the last name) to get the most search results. As always, if you are concerned about fraudulent representation of licensure status, please contact our office at info@ncbdn.org or 919-388-1931.

ID Cards & Receipts

As noted in the NCBDN's annual renewal correspondence, the Board no longer issues plastic ID cards. Thus, please be reminded that your new "ID card" is available to save as a PDF or print from your Gateway account. After logging into the [Gateway](#), click on your active license. On the following page, under "Options," you will see a button to "Print ID Card." Your receipts, dating back through 2010, are also available by clicking the blue "View Receipts" button, which is found above the "Options" area.