



North Carolina Board of Dietetics/Nutrition

Deadlines

Renewal Open:

January 1 – March 31

Late Renewal:

April 1 – May 31

License Lapse:

June 1

All License Needs:

Licensee Gateway:

gateway.ncbdn.org



Contact:

NCBDN

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Renewal Season Closed

Annual license renewal and the late period for renewal closed as of May 31, 2024. If a licensee has not renewed, gone inactive, or relinquished their license, it has Lapsed. Lapsed licensees will be required to reinstate their license if they wish to be licensed in NC again.

Currently, the NCBDN has 4,509 Active licensees. We presently have 83 licensees from our 2024 renewal season who are lapsed and who have not informed the Board of their status. As it does annually, the Board attempted to contact these individuals by postal mail and email to ensure that they were aware of their lapsed licensed status.

If you are aware of someone who allowed their license to lapse, we ask that you advise them that they should take action to relinquish their license. To relinquish a license and remain in good standing, individuals should log into the licensee gateway system, click on their lapsed license, and request Relinquished status under the area called "Options." If an individual is Lapsed but has retired, following these instructions to relinquish one's license is also the appropriate choice. Persons not able to use the online system to relinquish their license may write the Board via email (info@ncbdn.org) or USPS to inform the NCBDN that they wish to move to Relinquished status.

Staff Transitions

The Board has welcomed Frances Cheung as the new Licensing Administrator. Frances replaces Marnie Jones, who now serves as the Board's Executive Director. Frances brings over 9 years of experience in application processing and compliance, as well as administrative, operational and customer service expertise to her position. She is passionate about health and nutrition, and looks forward to learning more about the laws and rules governing dietetics/nutrition practice in North Carolina. She is excited to join the NCBDN. Outside of work, Frances enjoys spending time with family and friends, being active and volunteering in the community.

Additionally, the Board has welcomed new staff member, Laine Moyer, as their Licensing Coordinator to provide additional support to our growing applicant pool and licensee base. Laine obtained her bachelor's degree from the University of North Carolina at Chapel Hill and possesses a background in human resources and project management.



Laine is excited to join the NCBDN team and immerse herself in the laws and rules governing the practice of dietetics/nutrition in North Carolina while supporting licensees and applicants in their endeavors. Having spent most of her life in North Carolina, Laine embraces the ability to be at the mountains or the beach in a couple of hours. Outside of work, Laine is a huge animal lover and enjoys playing games with her family, reading, and spending time with friends.

Board Transitions

Amanda Holliday, MS, RDN, LDN, served on the NCBDN for six years, leading the Board as Chair for the past two years. Amanda's deep understanding of the accreditation process for university programs was invaluable as the Board navigated the addition of the Category F pathway in 2018. Her knowledge and expertise in this area was the foundation on which the Board's Education Committee was built. Amanda's leadership as Chair and contributions as a Board member cannot be overstated, and she will be greatly missed by all that have worked with her.

Babbi Hawkins, MS, RDN, LDN, has been appointed to fill the Educator position upon Amanda Holliday's term ending. Babbi is native to North Carolina and completed her bachelor's and master's degrees and the dietetic internship at East Carolina University. She has worked in North Carolina community hospitals as a clinical dietitian and assistant director of patient services, as well as clinical nutrition manager for a multi-campus health system. She currently serves as an Academic Professional Professor and Director of the ACEND-accredited Master of Science/Dietetic Internship and Post-Baccalaureate Certificate/ Dietetic Internship Program at UNC Greensboro, where she has trained over 100 graduates who hold the RDN credential. She is passionate about interprofessional education and collaborative practice and chairs the Interprofessional Education Committee for the UNCG School of Health and Human Sciences. She has been licensed by the NCBDN to practice nutrition since 1993 and is excited to join the Board as the Education Representative. In her free time, she enjoys reading, beach activities, and spending time with her daughter in NYC.

S. Analia Camarasa, MS, CNS, LN, served on the NCBDN for six years, being the first appointee by the Senate Pro Tem's office into the Licensed Nutritionist position added by legislation in 2018. Analia also served as the Board's Secretary for two years of her time on the Board. Her insight, knowledge, and willingness to develop a deeper understanding of regulation have been incredibly appreciated by Board members and staff. The Board thanks Analia for her contributions and shared expertise!

Janice Shannon, MS, CNS, LN, has been appointed to fill one of the Board's Licensed Nutritionist (LN) positions upon Ms. Camarasa's term ending. Janice received her master's in science for Nutrition & Integrative Health/Human Clinical Nutrition, as well as her Post Baccalaureate Certificate in Herbal Studies from Maryland University of Integrative Health. Janice is a Licensed Nutritionist with a private practice located on Oak Island, NC. Janice provides personalized nutrition based on exploring the root cause of each person's unique health concerns, coupled with evidence-based science. Outside of her private practice, Janice enjoys volunteering for different activities in and around the City of Southport and Oak Island, N.C. She enjoys reading, biking, golfing, hiking and time with family and friends.

Updating Contact info with the Board

Per 21 NCAC 17 .0109(b) “A licensee shall notify the Board of any change in the licensee's personal or professional mailing address within 30 days of that change.” The Board often encounters issues with non-current mailing addresses or email addresses. Please be aware it is your duty to keep your information up to date within 30 days of a change. All licensees have access to do this “self-serve” in their licensee Gateway account. After logging in, click on “My Profile” and “Edit Profile.”

We strongly encourage licensees to use a personal email address as a point of contact, and not a work email. Your license to practice is not tied to a workplace but is your personal license no matter where you provide licensed services. In addition, please ensure info@listserv.ncbdn.org, info@ncbdn.org and gateway@ncbdn.org are on your safe senders list and are not going to spam. We see this happening a lot with Gmail addresses despite our efforts to whitelist with Google.